

AGENDA  
Annual General Meeting 2018  
Monday 19 November 2018



The Australian College of Educators (ACE) will hold its Annual General Meeting No. 58 (AGM) on Monday 19 November 2018 via webinar for the purposes of transacting the business set out in this notice.

Business

Item 1 Welcome, apologies and opening remarks Phil Lambert  
1.1 Confirmation of agenda

Item 2 Approval of the minutes from the fifty-seventh Annual General Meeting Phil Lambert  
*Held via teleconference on Wednesday, May 25<sup>th</sup> 2016*

*Motion The meeting minutes of the 57<sup>th</sup> ACE AGM are accepted as a true and accurate record*

Item 3 Chair's Report Phil Lambert  
3.1 Chair's overview of 2017-2018  
3.2 Receive and accept the Annual Report of the Australian College of Educators 2017/18

*Motion The 2017-18 Australian College of Educators Annual Report is accepted*

Item 4 Financial Report Phil Lambert  
4.1 Receive and accept the reviewed financial report for the Australian College of Educators 2017/18

*Motion The 2017-18 Australian College of Educators Reviewed Financial Report is adopted*

Item 5 Other business Phil Lambert

KEY INFORMATION

**Eligibility to attend and vote**

All individual financial Members except for Companions and Associates have the right to attend, speak and vote at all College meetings. Associates and Companions have the right to attend and speak but not vote at all College meetings. Members are eligible to attend and vote at the meeting if you are a financial member of the College at 5.00pm (AEDST) on Monday 12 November 2018.

**Submission of Proxy form**

Any member entitled to vote at a General Meeting may appoint any other Member entitled to vote to act as their proxy to attend, speak and vote in their place. The instrument appointing a proxy must be received by the Chief Executive Officer not less than seven (7) days before the scheduled time for the General meeting.

**Voting**

Voting at a General Meeting shall be taken by a vote of hands or as the chairperson directs but any Member present may demand a poll which shall be immediately taken and the result declared by the chairperson.

All decisions of Members will be made by more than fifty percent (50%) of the Members entitled to vote.

In the case of an equality of votes the chairperson shall have a second or casting vote.

By order of the Board  
Helen Jentz  
Chief Executive Officer and Secretary  
19 October 2018