

**AUSTRALIAN COLLEGE OF EDUCATORS**  
**57<sup>TH</sup> ANNUAL GENERAL MEETING**  
**WEDNESDAY, MAY 25<sup>TH</sup>, 2016 AT 12.00 PM AEST**

Via teleconference

**MINUTES**

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**Present**

The Hon Bronwyn Pike MACE  
Prof Diane Mayer MACE  
Mr Peter Jacob  
Dr Rita Crews OAM, MACE  
Mr Andrew Boatman MACE  
Dr Catherine Scott MACE  
Mrs Heather Causley FACE  
Ms Louisa Rennie MACE  
Mr John Cook FACE  
Mr Geoff Kay MACE  
Dr John Quay MACE  
Mr Pat Elsworthy FACE  
Prof Erica Smith MACE  
Mr David Kronenberg MACE

**Ex officio**

Ms Katherine Wilkinson	Manager, Operations, Finance & Planning
Ms Jessie McFarlane	National Office; notes
Ms Paola Ghirelli	National Office
Ms Elise McLellan	National Office
Ms Maren Klein	National Office
Ms Catherine Keeley	National Office

**Apologies**

Dr Keith Suter FACE  
Prof Michael Adams FACE  
Mr Bradley Hall MACE  
Professor Michael Adams FACE  
Prof Steve Dinham OAM, FACE  
Dr David Paterson FACE  
Dr Jill Abell MACE  
Mrs Pam Ronan FACE  
Dr Joan Conway MACE  
Prof. Shirley Randell AO, FACE

### **Item 1 Welcome, apologies and opening remarks**

The meeting was convened at 12.00 pm AEST, Wednesday, May 25th, 2016.

Bronwyn Pike opened the fifty-seventh Annual General Meeting by welcoming those in attendance. Bronwyn noted the formal apologies for the meeting and noted that meeting in anticipated to be short, as the Immediate Past-president, Prof Steve Dinham tendered apologies and the CEO, Ms Catherine Pickett had resigned from her role.

#### **1.2 Confirmation of agenda**

There were no additions to the agenda.

### **Item 2 Approval of the minutes from the fifty-sixth Annual General Meeting**

Bronwyn asked those present for approval of the minutes of the fifty-sixth Annual General Meeting held via teleconference on Wednesday, April 29<sup>th</sup>, 2015.

There were no changes to be made to the minutes and they were accepted as a true and accurate record.

Moved: Mr Pat Elsworthy FACE

Seconded: Mr David Kronenberg MACE

### **Item 3 Chair's Report**

#### **3.1 Chair's overview**

The report is to be taken as read.

#### **3.2 Receive and consider the Annual Report of the Australian College of Educators**

Bronwyn tendered the Annual Report, briefly highlighting some key areas in the work of the College. Bronwyn opened the meeting for questions and comments on the Annual Report.

In absence of any further comments the report was accepted.

Moved: Dr Catherine Scott MACE

Second: Mrs Heather Causley FACE

### **Item 4 Financial Report**

Peter Jacob confirmed that the College is still running at a significant loss however there were measures in place to attempt to minimise this deficit in 2016 and 2017.

Revenue for the College was higher than in 2014 however membership growth is still a concern.

Peter confirmed a new accountant had been put in place as at 2016 in a further move to reduce the costs to the College.

Heather Causley asked Peter what 'employee benefit expense' is on the chart of accounts. Peter explained that it is payroll, superannuation and leave loading.

Louisa Rennie queried whether 'subscriptions in advance' was a debt the College was carrying.

Peter explained that 'subscriptions in advance' were in place due to the accounting model in place.

The membership funds are spread out as income throughout the year of the membership period.

#### **4.1 Receive and consider the audited financial reports for the Australian College of Educators**

Peter moved that the audited financial statements be adopted.

Moved: Dr Rita Crews OAM, MACE

Second: Dr Catherine Scott MACE

**Item 5 Other business**

Rita asked what the membership figures are currently, it was confirmed the current number of active members are 2474. Bronwyn confirmed that a target of 15% membership growth had been put in place but that currently our expenditure is greater than the revenue from membership figures.

There being no further business, Bronwyn thanked those in attendance and urged them to register for the National Conference to be held in Sydney on September 26 & 27.

**Meeting close**

The meeting closed at 12.30 pm.

DRAFT